

# HOE LEONG CORPORATION LTD.

(Company Registration No.: 199408433W)  
(Incorporated in the Republic of Singapore)

## PROXY FORM FOR ANNUAL GENERAL MEETING

### IMPORTANT:

1. The Annual General Meeting (“AGM”) is being convened, and will be held, partly by way of electronic means pursuant to First Schedule of the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Printed copies of the Notice of AGM will NOT be sent to members. Instead, the Notice of AGM will be sent to members by electronic means via publication on SGXNet and the Company’s corporate website at <https://www.hoeleong.com/home.html>
2. Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the AGM can be electronically accessed via LIVE WEBCAST or AUDIO ONLY MEANS), submission of questions in advance of the AGM, addressing of substantial queries and relevant comments, prior to, or at, the AGM and voting by appointing the Chairman of the Meeting as proxy at the AGM, are set out in the Notice of AGM.
3. Due to the current COVID-19 restriction orders in Singapore, a member will not be able to attend the AGM in person. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM.

(PLEASE SEE NOTES OVERLEAF BEFORE COMPLETING THIS FORM)

I/We \_\_\_\_\_ (Name) \_\_\_\_\_ (\*NRIC/Passport No.)

of \_\_\_\_\_ (Address)

hereby appoint the Chairman of the Annual General Meeting (the “Meeting”) as \*my/our proxy/proxies to vote for \*me/us on \*my/our behalf at the Meeting of the Company to be held by electronic means (via LIVE WEBCAST and AUDIO ONLY MEANS) on 29 April 2021 at 10.00am and at any adjournment thereof. \*I/We direct \*my/our \*proxy/proxies to vote for or against or abstain from voting the Resolutions proposed at the Meeting as indicated hereunder. If no specific direction as to voting is given or in the event of any other matter arising at the Meeting and at any adjournment thereof, the appointment of the Chairman of the Meeting as \*my/our proxy will be treated as invalid.

Resolutions No.	Ordinary Resolutions	For**	Against**	Abstain**
1	Directors’ Statement and Audited Financial Statements for the financial year ended 31 December 2020.			
2	Re-election of Mr Choy Bing Chong as a Director.			
3	Appointment of Mr Wee Sung Leng as a Director.			
4	Approval of Directors’ fee of SGD135,000 for the financial year ending 31 December 2021.			
5	Re-appointment of Messrs KPMG LLP as Auditor.			
6	Authority to issue shares.			

(Please indicate your vote “For” or “Against” or “Abstain” with a tick [√] within the box provided.)

Notes:

\* Delete accordingly

\*\* Voting will be conducted by poll. If you wish to exercise all your votes "For" or "Against" or "Abstain" the relevant resolution, please tick "√" in the relevant box provided. Alternatively, please indicate the number of votes "For" or "Against" or "Abstain" each resolution. If you mark "√" in the abstain box for a particular resolution, you are directing your proxy not to vote on that resolution.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

Total Number of Shares in:	No. of Shares
(a) CDP Register	
(b) Register of Members	

\_\_\_\_\_  
Signature(s) of Shareholder(s) or Common Seal

\*Delete accordingly

### IMPORTANT:-

Notes:-

1. Due to the current COVID-19 restriction orders in Singapore, a member of the Company will not be able to attend the Meeting in person. A member of the Company (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the Meeting if such member wishes to exercise his/her/its voting rights at the Meeting. This proxy form has been made available on SGXNET and the Company's corporate website at <https://www.hoeleong.com/home.html>. A printed copy of this proxy form will **NOT** be despatched to members.
2. This duly executed proxy form, together with the power of attorney or other authority (if any) under which it is signed, or notarially certified copy thereof, must be sent by email to [contact@hoeleong.com](mailto:contact@hoeleong.com) or posted to the registered address of the Company at No. 6 Clementi Loop, Singapore 129814 by 10.00 a.m. on 26 April 2021 (being not less than seventy-two (72) hours before the time appointed for holding the Meeting).
3. The instrument appointing a proxy or proxies must be under the hand of the appointor or his attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed under its common seal or under the hand of its attorney or duly authorised officer.
4. A member should insert the total number of shares held. If the member has shares entered against his name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act, Chapter 289 of Singapore), he should insert that number of shares. If the member has shares registered in his name in the Register of Members of the Company, he should insert the number of shares. If the member has shares entered against his name in the Depository Register and shares registered in his name in the Register of Members of the Company, he should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by the member of the Company.
5. The Company shall be entitled to reject the instrument appointing a proxy or proxies if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy or proxies. In addition, in the case of members of the Company whose shares are entered against their names in the Depository Register, the Company may reject any instrument appointing a proxy or proxies lodged if such members are not shown to have shares entered against their names in the Depository Register seventy-two (72) hours before the time appointed for holding the Annual General Meeting as certified by The Central Depository (Pte) Limited to the Company.

6. A Depositor shall not be regarded as a member of the Company entitled to attend the Annual General Meeting and to speak and vote thereat unless his name appears on the Depository Register seventy-two (72) hours before the time set for the Annual General Meeting.
7. An investor who buys shares using CPF monies ("CPF Investor") and/or SRS monies ("SRS Investor") (as may be applicable) may attend and cast his vote(s) at the Meeting in person. CPF and SRS Investors who are unable to attend the Annual General Meeting but would like to vote, may inform their CPF and/or SRS Approved Nominees to appoint the Chairman of the Annual General Meeting to act as their proxy, in which case, the CPF and SRS Investors shall be precluded from attending the Annual General Meeting.

**Personal data privacy:**

By submitting an instrument appointing the Chairman of the Meeting to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a member of the Company consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of the appointment of the Chairman of the Meeting as proxy for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendances lists, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agent) to comply with any applicable laws, listing rules, regulations and/or guidelines.